

VILLAGE OF  
**FAIRPORT**  
*on the Erie Canal*

**2018 - 2019 Fee Schedule**

Permit/Fee	Budget Code	Description	Current Fee	Min Fee
<b>Residential Building Permits</b>				
Construction	A2555	Single & Two Family Homes only - New construction, additions, interior & exterior renovations, alterations, decks, porches & general repairs <b>**may require a Certificate of Occupancy Inspection and/or engineering fees</b>	.20/ft <sup>2</sup>	\$40 Min
Certificate of Occupancy Inspection	A.1560	Required whenever creating new/additional habitable space.	\$50/dwelling unit	
Accessory Structure	A2555	Residential detached garages, barns, shed, storage structures, gazebos, greenhouses & similar structures	.20/ft <sup>2</sup>	\$40 Min
Demolition	A2555	Demolition or removal of any residential structure (home, shed, pool, garage, etc.) or portion thereof.	\$100	
Electrical	A2555	Addition, repair, alteration or removal of rough electrical work, service upgrades, panel repairs/replacements, & similar work	\$40	
Fence	A2590	All fences - <i>except those installed in conjunction with the installation of a permitted in ground pool.</i>	\$40	
Fireplace	A2555	Wood burning, gas or other combustible fuel fireplace, insert, area heater	\$40	
Mechanical Equipment	A2555	All permanently installed, exterior free standing mechanical equipment - Generators, air conditioning units & similar	\$40	
Plumbing	A2555	Addition, repair, alteration or removal of rough plumbing	\$40	
Pool - <i>except in ground</i>	A2555	Above ground pools, hot tubs, temporary pools or above ground structure capable of holding water 24" in depth or greater.	\$40	
Pool - In ground	A2555	In ground pools or structure capable of holding water 24" in depth or greater, constructed below grade.	\$100	
Violation - Building Permit	A2590	Commencement of construction prior to issuance of a Building Permit	\$50 + Permit Fee x 2	
Violation - Inspection/Reinspection	A2590	Required inspection not performed/failure to correct previous violation	\$40	
Fire Alarm Permit	A2550	Required by Village of Fairport Code §158-3	\$10 / year	
<b>Commercial Building Permits</b>				
Construction	A2555	Commercial Structures, Multi-Family Homes & all other than residential - New construction, additions, renovations, alterations, porches, decks, & repairs <b>**may require a Certificate of Occupancy Inspection and/or engineering fees</b>	.30/ft <sup>2</sup>	\$100
Certificate of Occupancy Inspection - Commercial or Business	A1560	Required whenever creating new/additional habitable space, change of occupancy classification or new commercial tenant.	\$10 per 1000ft <sup>2</sup> , \$100 minimum	\$100
Certificate of Occupancy Inspection - Multi-Family	A1560	Required whenever creating new/additional habitable space or change of ownership prior to sale of the property.	\$50 + \$25 per dwelling unit	
Accessory Structure	A2555	Any detached structure, accessory in nature to the use of the principle structure.	.30/ft <sup>2</sup>	\$100
Demolition	A2555	Demolition or removal of any commercial structure (principle or accessory) or portion thereof.	\$250	
Electrical	A2555	Addition, repair, alteration or removal of rough electrical work, service upgrades, panel repairs/replacements, & similar work	\$100	
Fence	A2590	Fences, retaining walls, structural buffers, etc.	\$40	
Fireplace / Wood-Fired Oven	A2555	Wood burning, gas or other combustible fuel fireplace, insert, area heater, or solid fuel oven	\$100	
Mechanical Equipment	A2555	Type I & II hoods, RTU's, generators, elevators & all permanently installed, exterior free standing mechanical equipment.	\$100	
Plumbing	A2555	Addition, repair, alteration or removal of rough plumbing, including grease traps & separators	\$100	
Annual Fire Safety/Assembly Inspection	A1560	Required pursuant to 19 NYCRR PART 1203.3(h)	\$50	
Multi-Family Dwelling Fire Safety Inspection	A1560	Required pursuant to 19 NYCRR PART 1203.3(h) - Once every 3 years	\$50	
Violation - Building Permit	A2590	Commencement of construction prior to issuance of a Building Permit	\$50 + Permit Fee x 2	
Violation - Inspection/Reinspection	A2590	Required inspection not performed/failure to correct previous violation	\$40	
Fire Alarm Permit	A2550	Required by Village of Fairport Code §158-3	\$10 / year	
<b>Planning, Zoning &amp; Development</b>				
		Description	Fee	Min Fee

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Landscape Alteration - Residential	A2590	excavating, grading, regrading, landfilling, berming, diking or the installation or modification of any drainage swale, channel or pipe of any land. <b>**may require engineering fees</b>	\$50	
Landscape Alteration - Commercial	A2590	excavating, grading, regrading, landfilling, berming, diking or the installation or modification of any drainage swale, channel or pipe of any land. <b>**may require engineering fees</b>	\$125	
Sewer Entrance/Connection Fee	Monroe County	Monroe County Pure Waters Entrance Fee - Sanitary sewer collection connection	Per MCWA fee schedule	
Sewer Entrance/Connection Fee	A2122	Village of Fairport Entrance Fee - Sanitary sewer collection connection	\$250	
Signage Permit	A2590	Signs requiring a permit pursuant to Village Code §408	\$2.50/ft <sup>2</sup>	\$40
Sign Compliance Certificate	A2590	Compliance inspection of newly erected sign	\$25	
Business Advertising Device	A2590	Per Village Code §408-6B(2)(c)	\$20	
<b>Planning, Zoning &amp; Development cont'd</b>		<b>Description</b>	<b>Fee</b>	<b>Min Fee</b>
Engineering Fees	A2116	Additional 3rd party Design Professional review - Where required by project scope for Planning, Zoning and/or NYS Uniform Code review. Reimbursed by the applicant to the Village of Fairport.	As Invoiced	
SWPPP Inspections	A2556	Additional 3rd party professional inspection - where required by project scope conform to Stormwater Pollution Prevention requirements.	As Invoiced	
Permit Search/Zoning Compliance Letter	A2590	Parcel record history search/Verification of compliance based on record history	\$15	
Area Variance - Residential	A2110	Application fee, request for relief from Village Code lot, yard & bulk restrictions.	\$75	
Area Variance - Commercial	A2110	Application fee, request for relief from Village Code lot, yard & bulk restrictions.	\$150	
Use Variance - Residential	A2110	Application fee, request for relief from Village Code allowed uses by Zoning District.	\$250	
Use Variance - Commercial	A2110	Application fee, request for relief from Village Code allowed uses by Zoning District.	\$500	
Special Use Permit/Special Use Permit Renewal	A2110	As required by Village of Fairport Code §550-52 & §550-53	\$100	
Site Plan Application	A2115	As required by Village of Fairport Code §550-17. <b>**may require engineering fees</b>	\$150	
Subdivision Application	A2115	As required by Village of Fairport Code §455. <b>**may require engineering fees</b>	\$150 + \$20 per lot	
Certificate of Appropriateness Application Fee	A2110	As required by Village of Fairport Code §279-4	\$40	
<b>Animal Control</b>		<b>Description</b>	<b>Fee</b>	<b>Min Fee</b>
Animal Impound Fee	A1550	Pursuant to Village Code §169-7	\$50 + \$25 / subsequent occurrence + reasonable boarding fees	\$50
<b>Cemetery</b>		<b>Description</b>	<b>Fee</b>	<b>Min Fee</b>
Greenvale & Mt. Pleasant	TE2770	Adult Internment	\$480	
	TE2770	Child Internment	\$260	
	TE2660	Lot - holds one casket or one casket + one cremation or two cremations	\$750	
	TE2770	Cremation Internment	\$310	
	TE2660	Cremation Lot - holds two cremations per lot	\$500	
<b>Clerk</b>		<b>Description</b>	<b>Fee</b>	<b>Min Fee</b>
Copies	A1230	FOIL Guidelines	\$0.25 ea	
Duplicate Tax Bill / Statement	A1230		\$5	
Peddler's/Solicitor's Permit	A2501	Issued and paid after approved by Police Department	\$100	
Return Check Fee	A1230	Maximum NYS allows	\$20	
Tax Search	A1230	Includes copy of tax statement/bill	\$20	
Going Out of Business	A1230	\$425 refunded if closed within 60 days of license issue date	\$500	
<b>Parks and Recreation Fees</b>		<b>Description</b>	<b>Fee</b>	<b>Min Fee</b>
Commercial Docking Fee	A2025	Per Contract & Subject to Special Use Permit Requirements, §550-52	TBD	
Recreational Docking Fee	A2025	Subject to Village of Fairport Docking Policy - Per night fees, <a href="http://www.village.fairport.ny.us/parks--recreation.html">http://www.village.fairport.ny.us/parks--recreation.html</a>	Per Village Docking Policy	
		16 ft	\$8	

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		17 ft - 30ft	\$11	
		31ft - 40ft	\$14	
		> 40ft	\$17	
Potter Memorial Building Rental	A2001	Subject to Village of Fairport Use Policy - <a href="http://www.village.fairport.ny.us/parks-recreation.html">http://www.village.fairport.ny.us/parks-recreation.html</a>	Per Village Use Policy	
		Single Use - Resident	\$60 AM	\$70 PM
		Single Use - Nonresident	\$85 AM	\$110 PM
		Continuous Use - Resident	\$40 AM	\$50 PM
		Set up fee	\$60	
		Continuous Use - Nonresident	\$85 AM	\$110 PM
Gazebo Rental	A2001	Subject to Village of Fairport Use Policy - <a href="http://www.village.fairport.ny.us/parks-recreation.html">http://www.village.fairport.ny.us/parks-recreation.html</a>	\$25	
North Bank Pavilion	A2001	Subject to Village of Fairport Use Policy - <a href="http://www.village.fairport.ny.us/parks-recreation.html">http://www.village.fairport.ny.us/parks-recreation.html</a>	\$25	
Processing Fee	A2001	Applied to refunds/changes to paid Parks & Recreational reservations	\$10	
<b>Department of Public Works</b>		<b>Description</b>	<b>Fee</b>	<b>Min Fee</b>
Off Schedule Refuse Collection		Removal of refuse other than collection day	Cost	\$75