

The deadline has passed, and the application process is now closed.

POSITION: Members and Alternate Members of the Zoning Board of Appeals

LENGTH OF TERM: 5 years

RESPONSIBLE TO: The primary responsibility of the Zoning Board is to hear appeals of decisions rendered by zoning administrators, interpret unclear provisions in the zoning ordinance, decide on applications by landowners to permit buildings or land uses which vary from the zoning regulations. In particular, the powers of the Zoning Board are:

1. Interpretation – upon appeal from a decision by an administrative official, to decide any question involving the interpretation of any provision of chapter 550.
2. Special Use Permits – to issue special use permits for any of the uses for which chapter 550 requires from the Zoning Board of Appeals.
3. Use Variances – to grant use variances, authorizing the use of land which otherwise would not be allowed.
4. Area Variances – to grant area variances from the area or dimensional requirements of chapter 550.

TIME COMMITMENT: Approximately 5 hours per month

ZONING BOARD OF APPEALS MEMBERSHIP: The Zoning Board of Appeals consists of five (5) citizens appointed by the Mayor to serve a five (5) year term. The Mayor appoints a chair and the Board annually elects a vice-chair from their membership.

ALTERNATE MEMBERSHIP: Two alternate members may be appointed by the Mayor to substitute for a regular member of the ZBA in the event that a regular member is unable to participate in matters before the ZBA because of a conflict of interest, illness or other absence.

TRAINING: The position does not require previous experience or training. Appointed members are required to complete 4.0 hours of training annually which may be online or in person which is at no cost to the board member. An additional 1 to 2 of hours training may be required to comply with New York State workplace policies. The Village participates in the New York State Planning Federation Certification standards and board members may be requested to take short self-paced (30 minutes or less) trainings monthly to complete the certification process.